



American University of the Caribbean
School of Medicine

**Office of Student and
Professional Development
(OSPD)**

Residency Application
Registration Webinar
June 2016

Key Terms

- **ERAS®**: Electronic Residency Application System
- **ECFMG®**: Educational Commission for Foreign Medical Graduates
- **NRMP®**: National Resident Match Program
- **MSPE**: Medical Student Performance Evaluation
- **LoR**: Letter of Recommendation
- **PTAL**: Postgraduate Training Authorization Letter (for students applying to CA)
- **ROL**: Rank Orders List

<http://www.aucmed.edu/student-services/key-departments/ospd.aspx>

Residency Application Supporting Documents

- Letters of Recommendation (LoRs) - provided by student/letter writer
- USMLE Transcript - provided by student
- Personal Statement - provided by student
- Curriculum Vitae (CV) - provided by student
- Photograph - provided by student
- Post Training Authorization Letter - provided by student (CA)
- Medical School Transcript - provided by OSPD
- MSPE Letter - provided by OSPD

Track the documents received by ERAS Support Services at ECFMG via the Verify Receipt of Documents link in ECFMG's [OASIS](#).

<http://www.ecfm.org/eras/applicants-documents-index.html>

Upcoming Important Dates

June 21	Upload supporting documents
July 16	Deadline to take CS to have score by Sept 14
	Deadline to submit first-time AUC MSPE Letter Request
Aug TBD	AUC Residency Interview webinar
Aug 12	Deadline to take CK to have score by Sept 14
Aug 15	Deadline to request AUC transcript
Aug 30	Deadline to request AUC MSPE Letter Update
Sept 6	Apply to residency programs
Sept 15	Register for NRMP
Oct 1	MSPE letters released to programs

<http://www.aucmed.edu/getattachment/student-services/key-departments/ospd/2017-Residency-Timeline.pdf.aspx>

Upcoming Important Dates

- Nov 30 NRMP Early Registration Deadline for application
- Dec 31 Deadline to take USMLE CK and CS in order to participate in NRMP Main Match
- Jan 15 NRMP begins accepting Rank Order Lists
- Feb 22 NRMP Deadline for Late Registration
NRMP Deadline for Rank Order List (ROL) certification
NRMP Deadline if you need to withdraw from The Match
- Feb 28 OSPD's Supplemental Offer and Acceptance Program (SOAP) Webinar

<http://www.aucmed.edu/getattachment/student-services/key-departments/ospd/2017-Residency-Timeline.pdf.aspx>

Upcoming Important Dates

March 13-17 Match Week

NRMP notifies applicants to let them know IF they matched. Unfilled program list is released. Unmatched applicants may begin applying to unfilled programs at 12 noon Eastern Time.

SOAP offer rounds begin at 12 noon Eastern Time

NRMP Match results are released. SOAP concludes at 5 pm Eastern Time

Hospitals begin sending appointments to matched applicants

July 1 Residency Begins

Important Summer Tasks

June

- Research programs of interest
- [Request MSPE Letter](#)
- [Request Physician Match Advisor](#)
- Explore ECFMG, NRMP and AUC resources
- Upload supporting documents
- Evaluate competitiveness for specialty
- Learn how [NRMP's matching algorithm works](#)
- Read the [Match Participation Agreement for Applicants and Programs](#)

August

- Take CK (if applicable)
- Request AUC transcript
- Request MSPE Letter Update
- Upload additional LORs
- Attend OSPD's Residency Interview Webinar

<http://www.aucmed.edu/getattachment/student-services/key-departments/ospd/2017-Residency-Timeline.pdf.aspx>

Important Fall/Winter Tasks

September

- Apply to residency programs (Sept 6)
- Register for NRMP beginning (Sept 15)

October

- Schedule interviews (Interview season Oct - Jan)
 - Do not schedule top-choice programs first
- Contact programs you have not heard from
 - If applicable, let them know you will be in the region interviewing at another program
 - If applicable, provide updates on your application

Important Winter/Spring Tasks

January

- Submit Rank Order List
- Contact programs that you have not heard from or was not granted an interview to see if any slots have recently become available
 - Cancellations can occur this late in interview season

February

- Certify Rank Order List
 - [NRMP's ROL Tips for Success](#)
- Withdraw from The Match if applicable
- Attend OSPD's SOAP Webinar

March

- Match results
- Participate in SOAP if applicable
- Submit AUC Residency Placement Survey

March - June

- Complete licensure paperwork

<http://www.aucmed.edu/getattachment/student-services/key-departments/ospd/2017-Residency-Timeline.pdf.aspx>

Physician Match Advisor Program

- Provide match strategy to fourth year students
- Review transcript, MSPE letter, CV and personal statement
- Submit request now

<http://www.aucmed.edu/student-services/forms-and-resources/physician-match-advisor-request.aspx>

MSPE Letter

- Submit MSPE Letter Request beginning May 1
- Request MSPE Letter Update as late as Aug 30
- Should include rotation evaluation and comments for desired specialty
- Request MSPE and Transcript at same time
- MSPE letters released to programs Oct 1
- Receive email confirmation from OSPD when MSPE Letter and/or transcript has been uploaded to ECFMG
 - Can take 1-2 business days for ECFMG to process

http://www.aucmed.edu/student-services/key-departments/ospd.aspx#anchor_mspe

MSPE Letter Process

- Constructed using academic performance, Unique Characteristics Questionnaire and CV
- Students review MSPE for factual or grammatical errors
- 7 days to review before automatically uploaded to ECFMG
- OSPD can not hold MSPE requests for rotation evals that have not been received
 - Verify with Registrar that evals have been received and request MSPE Letter Update
- 7 days to review before automatically uploaded to ECFMG
- AUC cannot change rotation comments or grades (only the individual who wrote it can)
- Requests are processed in order they are received
- Familiarize yourself with [Summary Statement Criteria](#)

http://www.aucmed.edu/student-services/key-departments/ospd.aspx#anchor_mspe

Letters of Recommendation (LoRs)

- Use AAMC's Letter of Recommendation Portal (LoRP) to upload to ECFMG
- Only the letter writer can upload LoR if student has waived right to view using LoRP
- Students who have not waived right can upload LoR using LoRP
- Students' responsibility to follow up with letter writers to ensure LoRs are ready in time to meet program deadlines
- In order for LoRs to be available to programs, you must confirm for upload your LoR Authors and assign letters to programs in MyERAS
- No limit to how many LoRs you can submit, however, you can assign a maximum of four LoRs to each program

<http://www.ecfmg.org/eras/applicants-documents-lor.html>

Transmitting USMLE Step 2 scores

- Not transmitted automatically
- Students need to request its transmission, assign it to programs and pay the fee
- Request release of USMLE transcript from the Documents tab of MyERAS
- Retransmit USMLE transcript from MyERAS if new scores become available after first release of transcript

<http://www.ecfm.org/eras/applicants-documents-usmle-transcript.html>

California Licensure Paperwork

In order to apply to a residency program in California, you must:

- Provide Post Training Authorization Letter (PTAL) or proof of PTAL paperwork
- Apply for PTAL 6 months PRIOR to anticipated date of graduation
- Graduate at least 2 months before the residency's start date so the Medical Board of California (MBC) has time to process your transcript, diploma, L2, L5 and L6
 - L6 forms must be sent directly to MBC from hospital where you completed rotation
- PTAL can only be obtained post graduation
- Students who don't have PTAL will need to upload receipt issued by Medical Board of California as temporary document and replace it with PTAL in ERAS

www.mbc.ca.gov

<http://www.ecfmg.org/eras/applicants-documents-pta.html>

http://www.aucmed.edu/student-services/key-departments/ospd.aspx#anchor_physicianstatelicensure

Couples Match

- Each partner applies and interviews individually
- Match is based on preferences in ROL
- Will only be run through Match algorithm as a couple
- Consider applying to programs in the same city if one partner is much more competitive for his or her specialty than the other instead of Couples Match

<http://www.nrmp.org/match-process/couples-in-the-match/>

Residency Match Checklist

- Apply to 150 - 200 programs
- Have at least one LOR in desired specialty
- Apply to a wide geographical area
- Apply to community and university based programs
- Start researching and practicing interview questions
- Do not apply to different specialties within the same program
- Make sure you are competitive for the specialty in which you are applying
- Consider choosing a back-up specialty



USMLE® Step 1 Performance for 2014, 2015 and 2016 Classes

Specialty	AUC # Residency Placements	AUC % Matched into Specialty	NRMP Mean*	AUC Mean
Anesthesiology	35	4%	232	240
Emergency Medicine	15	2%	235	236
Family Medicine	233	30%	215	215
General Surgery	23	3%	227	243
Internal Medicine	236	30%	230	229
Neurology	14	2%	233	223
OB/GYN	16	2%	224	225
Pathology	9	1%	230	219
Pediatrics	60	8%	225	223
PM&R	9	1%	230	222
Psychiatry	51	6%	218	213
Radiology	15	2%	234	239

*Source: [2014 NRMP Program Director Survey's](#) section on "Scores Above Which Programs Almost Always Grant Interviews."



USMLE® Step 2 CK Performance for 2014, 2015 and 2016 Classes

Specialty	AUC # Residency Placements	AUC % Matched into Specialty	NRMP Mean*	AUC Mean
Anesthesiology	35	4%	234	244
Emergency Medicine	15	2%	240	243
Family Medicine	233	30%	215	225
General Surgery	23	3%	229	244
Internal Medicine	236	30%	232	235
Neurology	14	2%	234	227
OB/GYN	16	2%	224	237
Pathology	9	1%	227	226
Pediatrics	60	8%	228	230
PM&R	9	1%	232	224
Psychiatry	51	6%	218	226
Radiology	15	2%	232	240

*Source: [2014 NRMP Program Director Survey's](#) section on "Scores Above Which Programs Almost Always Grant Interviews."

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Residency Application Resources

ECFMG

<http://www.ecfm.org/eras/applicants-index.html>

NRMP

<http://www.nrmp.org/>

OSPD Website

<http://www.aucmed.edu/student-services/key-departments/ospd.aspx>

Contact OSPD

Department email: ospd@aucmed.edu

Department phone: 305-446-0600, option 6